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Expect to Win Die 1%-Methode - Minimale Veränderung, maximale Wirkung Windows 10 Alles-in-einem-Band für Dummies SUN TZU 10X™ : STRATEGY PLAYBOOK TO WIN 10X 10 Proven Secrets for Amazon FBA Success More Profits: 10 Proven Strategies for Business Owners, Executive Directors of Non-Profits, and Salespeople The Creating CoPOWERment® Workbook Windows 10 kompakt für Dummies Wie man das Eis bricht Influence Starts with "I" The Graduate Student Guidebook The Master Communicator's Handbook Creative Mentorship and Career-Building Strategies Digitaler Minimalismus MCSA Windows 10 Study Guide MCSA: Windows 10 Complete Study Guide MCSA Microsoft Windows 10 Study Guide Expect to Win Windows 10 All-in-One For Dummies Sprint ONE OF US IS LYING Das Ja-Experiment - Year of Yes Leading Change Feminist fight club. Руководство по выживанию в сексистской среде Beginning Microsoft Kinect for Windows SDK 2.0 A photographer's life Miracle Morning Die Wim-Hof-Methode Rich Dad Poor Dad Shelly Cashman Series Microsoft Windows 10: Comprehensive How to Win at Sports New Perspectives Microsoft Windows 10 Wo die wilden Kerle wohnen Julian ist eine Meerjungfrau New Perspectives Microsoft Windows 10: Intermediate Arrive and Thrive: 7 Impactful Practices for Women Navigating Leadership I Want a Love I Can Feel MCA Modern Desktop Administrator Study Guide with Online Labs New Perspectives Microsoft Windows 10: Comprehensive Lean Startup

No matter what level of computer experience readers have, the practical, user-friendly Shelly Cashman Series MICROSOFT WINDOWS 10: COMPREHENSIVE can equip today's learners with the skills and knowledge to effectively navigate and utilize Microsoft Windows 10. Part of the acclaimed Shelly Cashman Series, this book offers a trademark, step-by-step, screen-by-screen approach that encourages readers to expand their understanding of the Microsoft Windows 10 operating system through experimentation, exploration, and advanced planning. Proven hands-on features and accompanying online resources keep readers' attention and prepare learners for future success in working with both MS Office and Windows 10. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. This book is for people who want to change the world. Here's the challenge: it's impossible to change the world all by yourself. To have an impact, you need to communicate. In these pages, we share with you what we've learned over 30 years as professional communicators and advisors to leaders of global organizations. We seek to move each client from competence to excellence. As authors, our goal is to give you the tools you need to become the most effective and powerful communicator you can be. We want you to become a catalyst for transformation. We want you to discover that you have the potential to change the world. Warum bleiben die Reichen reich und die Armen arm? Weil die Reichen ihren Kindern beibringen, wie sie mit Geld umgehen müssen, und die anderen nicht! Die meisten Angestellten verbringen im Laufe ihrer Ausbildung lieber Jahr um Jahr in Schule und Universität, wo sie nichts über Geld lernen, statt selbst erfolgreich zu werden. Robert T. Kiyosaki hatte in seiner Jugend einen "Rich Dad" und einen "Poor Dad". Nachdem er die Ratschläge des Ersteren beherzigt hatte, konnte er sich mit 47 Jahren zur Ruhe setzen. Er hatte gelernt, Geld für sich arbeiten zu lassen, statt andersherum. In Rich Dad Poor Dad teilt er sein Wissen und zeigt, wie jeder erfolgreich sein kann. You can dramatically earn and keep more profits by following these ten easy, quick and inexpensive proven business strategies. The preview contains all 10 Strategies, the complete Table of Contents and the entire first Chapter. Develop applications in Microsoft Kinect 2 using gesture and speech recognition, scanning of objects in 3D, and body tracking. Create motion-sensing applications for entertainment and practical uses, including for commercial products and industrial applications. Beginning Microsoft Kinect for Windows SDK 2.0 is dense with code and examples to ensure that you understand how to build Kinect applications that can be used in the real world. Techniques and ideas are presented to facilitate incorporation of the Kinect with other technologies. What You Will Learn Set up Kinect 2 and a workspace for Kinect application development Access audio, color, infrared, and skeletal data streams from Kinect Use gesture and speech recognition Perform computer vision manipulations on image data streams Develop Windows Store apps and Unity3D applications with Kinect 2 Take advantage of Kinect Fusion (3D object mapping technology) and Kinect Ripple (Kinect projector infotainment system) Who This Book Is For Developers who want to include the simple but powerful Kinect technology into their projects, including amateurs and hobbyists, and professional developers In seinem Bestseller Konzentriert arbeiten bewies Cal Newport bereits, dass ablenkungsfreie Konzentration die Arbeitseffektivität steigert und die Reduktion der technischen Geschäftigkeit enorm viel Zeit und Nerven einspart - so arbeitet es sich nicht nur effektiver, sondern auch glücklicher. In seinem neuen Buch Digitaler Minimalismus spinnt er diesen Gedanken noch weiter und zeigt, dass der Schlüssel zu einem guten Leben in der Hightech-Welt darin besteht, die Nutzung der Technologien in allen Bereichen des Lebens auf das Wesentlichste zu reduzieren. Mithilfe seiner Methode zum Digital Detox wird man lernen, digitalen Ablenkungen künftig zu widerstehen, Online-Tools nur intentional zu nutzen und das Leben so um ein Vielfaches zu vereinfachen. Ein unverzichtbarer Leitfaden für all diejenigen, die sich nach einem entspannten Leben im Abseits der digitalen Welt sehnen. Das einzigartige Selbsthilfeprogramm für mehr Glück, Zufriedenheit und Erfolg Dieses Buch ist auf den ersten Blick eine Zumutung, vor allem für die Nachteulen unter uns. Trotzdem stehen inzwischen zehntausende Menschen für Miracle Morning gerne morgens früh auf. Denn Hal Elrod hat damit ein genial einfaches Morgenprogramm entwickelt, dass nicht nur sein eigenes Leben um 100 Prozent verbessert hat, sondern auch das seiner vielen Fans und Leser. Wer Miracle Morning praktiziert, wird endlich der Mensch werden, der er immer sein wollte - und zwar in allen Lebensbereichen. Was man dafür tun muss? Jeden Morgen vor 8 Uhr eine Stunde lang nur sich selbst widmen. Diese Zeit verbringt man mit Meditation, Affirmationen, Visualisierungen, Sport, Lesen und Tagebuchschreiben. Wenn sich der neue Ablauf als Gewohnheit etabliert hat, startet man voller positiver Energie in den Tag. Für ein gesünderes, glücklicheres und zufriedeneres Leben! Der Weg zum eigenen Unternehmen ist nie ohne Risiko. Und bis die Firma sich auf dem Markt etabliert hat, dauert es. Wer doch scheitert, verliert in der Regel viel Geld. Genau hier setzt das Konzept von Eric Ries an. Lean Startup heißt seine Methode. Sie ist schnell, ressourcenfreundlich und radikal erfolgsorientiert. Anhand von durchgespielten Szenarien kann man von vornherein die Erfolgsaussichten von Ideen, Produkten und Märkten bestimmen. Und auch während der Gründungsphase wird der Stand der Dinge ständig überprüft. Machen, messen, lernen - so funktioniert der permanente Evaluationsprozess. Das spart enorm Zeit, Geld und Ressourcen und bietet die Möglichkeit, spontan den Kurs zu korrigieren. Das Lean-Startup-Tool hat sich schon zigtausenfach in der Praxis bewährt und setzt sich auch in Deutschland immer stärker durch. NOTE: The correct URL to access the Sybex interactive online test bank and study tools is www.wiley.com/go/sybextestprep. The book's back cover, Introduction, and last page in the book provided the wrong URL. We apologize for any confusion and inconvenience this may have caused you. Master 100 percent of Microsoft Windows 10 exam with real-world hands-on practice MCSA: Microsoft Windows 10 Complete Study Guide is your ultimate preparation resource for the new Windows 10 certification. Fully updated to align with the latest version of the exam, this new edition digs deeper into the intricacies of the Windows OS and provides the most up-to-date information on new Windows 10 technologies. With complete coverage of all exam topics, this invaluable guide walks you through device planning, deployment, and management; network and storage configuration; access, data, app, and recovery management, and much more to help you master the exam material. You also get access to the Sybex interactive online learning environment, featuring electronic flashcards, a searchable glossary, an assessment test, and bonus practice exams designed to give you a preview of exam day. MCSA: Microsoft Windows 10 is the Microsoft Certified Solutions Associate certification for Windows 10, testing your abilities in a broad variety of associate-level tasks. This book rounds them up into a comprehensive knowledge base to help you clarify, memorize, and deepen your understanding so you can approach exam day with confidence. Master 100 percent of exam 70-697, Configuring Windows Devices, objectives Get more hands-on practice in real-world scenarios Test your knowledge with challenging review questions Access digital study aids and practice tests for comprehensive prep Windows is the world's leading

operating system, with an estimated 90 percent share of the desktop OS market. There are currently over 110 million Windows 10 users, and that number is expected to rise—putting Windows 10 Specialists in high demand in the job market. If you're ready to fill the growing need for trained Windows 10 associates, Microsoft Configuring Windows Devices Study Guide Exam 70-697 has you covered for complete and detailed exam preparation. Dig into the ins and outs of Windows 10 Computer users have been “doing Windows” since the 1980s. That long run doesn't mean everyone knows the best-kept secrets of the globally ubiquitous operating system. Windows 10 All-in-One For Dummies, 4th Edition offers a deep guide for navigating the basics of Windows 10 and diving into more advanced features. Authors and recognized Windows experts Ciprian Rusen and Woody Leonhard deliver a comprehensive and practical resource that provides the knowledge you need to operate Windows 10, along with a few shortcuts to make using a computer feel less like work. This book teaches you all about the most important parts of Windows 10, including: Installing and starting a fresh Windows 10 installation Personalizing Windows 10 Using Universal Apps in Windows 10 How to control your system through the Control Panel in Windows 10 Securing Windows 10 against a universe of threats Windows 10 All-in-One For Dummies, 4th Edition is perfect for business users of Windows 10 who need to maximize their productivity and efficiency with the operating system. It also belongs on the bookshelf of anyone who hopes to improve their general Windows 10 literacy, from the complete novice to the power-user. As an encouraging roadmap to the graduate school experience, this guide features expert advice on the many different steps and challenges that students encounter in master's and doctoral programs. Conversational chapters integrate advice, encouragement, and anecdotes to address specific components of the graduate school process. There has been a paradigm shift as to how professional knowledge is passed on. It no longer happens naturally through traditional corporate grooming and succession rituals. With less time, lower budgets, and more uncertainty, traditional mentorship models don't work in today's economy. The recent dramatic upheaval in the professional landscape has radically altered how 21st century professionals can most effectively cultivate career success. Creative Mentorship brings the most advanced mentoring methods out of the Fortune 500 boardroom and into your classroom, conference room, or even your living room, giving everyone access to groundbreaking and innovative mentoring methods utilized by today's most powerful and influential professionals. Mary Pender Greene draws upon more than 20 years of experience as a therapist, career coach, and successful executive to codify her personal system for career development, the Virtual Personal Board of Directors (VPBOD). Creative Mentorship features engaging exercises and worksheets as well as practical methods and strategies that will transform the way you approach career development. Creative Mentorship guides you, step-by-step, through the process of building your own Virtual Personal Board of Directors. Creative Mentorship will show you how to select specialized mentors who will accompany and assist you on your path to career success. A toolbox of tactics, strategies, and rules of engagement will ensure that you fully assimilate the VPBOD networking strategy, learn how to best leverage its innovative tactics, and ultimately integrate this revolutionary mentoring methodology into every aspect of your professional life. Creative Mentorship will enable you to achieve your most ambitious dreams and make your ultimate professional goals a reality. Wall Street Journal, USA Today, and Publishers Weekly Bestseller From three of today's top women leaders in business and academia—seven essential practices for thriving professionally. Women who arrive at the top should be able to thrive at the top. Instead they're judged lucky to survive—even more so with pandemic-era pressures overwhelming their already busy family and professional lives. What if there was a way you could flourish in a senior leadership role as your best self, inspire excellence in your team channeling your own wellbeing and, at the same time, lead a highly fulfilled life? There is—and Arrive and Thrive shows you how. This timely and practice-driven guide reveals 7 practices you can use to thrive as you rise to positions of greater responsibility, risk, and reward—and empower others along the way. Powered by the latest research, boots-on-the-ground experience, and advice from 24 of the world's most successful leaders, the book captures seven practices that help you understand and leverage your unique personal powers so you can thrive in leadership. Three of today's top women leaders in business and academia, the authors hail from very different worlds—each brings a different career path, focus of experience and personal point of view to the conversation. From their experiences, you'll learn to make the best choices for yourself, your team, your industry, and your community. The Creating CoPOWERment® Workbook: Embracing the Power of Positive Psychology, Healing Stories and Explorations to Create the Life You Want encourages readers to explore choices, visualize outcomes, and set priorities. This workbook is informal and informative, never preachy. It provides readers with the shared true-life stories of past Creating CoPOWERment® clients and body-mind-spirit practitioners, balanced with the scientific results of positive psychology studies conducted over the past thirty years or more in the areas of optimism, self-compassion, goal-setting, meaningful work, and success. Thought-provoking, hands-on explorations at the end of each chapter support readers in discovering their motivations and ideals in planning step-by-step changes for better living. • Discover what motivates you to use your strengths to create the life you want. • Learn how your unexamined thoughts and beliefs hold you back from achieving your goals. • Transform obstacles into lessons and markers of success. • Align with like-minded-hearted-souled allies, organizations, and communities. • Find out what your life purpose really is and step-by-step how to get there. Creating CoPOWERment® is a phrase the author coined to describe the empowering interactions that take place when people who are going through life transitions come together in groups or partner one-on-one. People who have participated in Creating CoPOWERment® have reported that they are able to identify better life options when they have an opportunity to share their experiences, beliefs, and resources with others. Master Windows 10 installation and configuration, including new technologies The MCSA Windows 10 Study Guide is the only comprehensive resource you'll need to prepare for Exam 70-698. You'll find expert coverage of 100% of all exam objectives led by expert Microsoft MVP, William Panek. Quickly master the concepts and processes involved in Windows 10 installation and configuration. The Sybex superior study tools and online learning environment include: system requirements, devices, core services, networking, storage, data access and usage, maintenance, updates, data recovery, and more. Real-world scenarios bring on the job experience while hands-on exercises provide practical instruction on critical techniques, and the Sybex online learning environment gives you access to electronic flashcards for last minute review, an assessment test, and bonus practice exams so you can be confident on exam day. Exam 70-698 is the first of two exams for the MCSA certification. Addressing local and desktop deployments, these topics form the foundation of what's to come. This Sybex Study Guide gives you the tools you need along with expert content so you can build the essential knowledge base and master the key concepts. Clarify processes with hands-on exercises Identify knowledge gaps through chapter review questions Test your understanding with online bonus practice exams and more With a 90-percent market share, Windows is the world's number-one desktop OS. While it may look similar to Windows 8, Windows 10 includes a number of enhanced features that specialists need to know, and MCSA candidates must be able to demonstrate a clear understanding of how to work with these new technologies. MCSA Windows 10 Study Guide: Exam 70-698 is your complete guide to Windows 10 installation and configuration, with expert instruction and practical exam preparation. FROM THE BACK COVER: Sun Tzu 10X™: Strategy Playbook To Win 10X shows you how to apply the ten strategy rules you have discovered and learned in Sun Tzu 10X™: 10 Strategy Rules To Win 10X so that you can dominate your industry. You dominate your industry by creating and offering ten times of better or similar business values your competitors are offering. Correctly implementing these ten strategy rules will give you ten times of competitive advantage, ten times of effectiveness and competitiveness, ten times of power, and ten times of values you need in order to successfully compete and win ten times in your business competition. For more information on our business strategy books, business strategy planners, business strategy courses, and business strategy certification programs, visit our websites: www.JamesSonhill.com and www.SunTzuStore.com. I Want a Love I Can Feel By: Dr. Joyce Crider-Anderson A self-improvement book mixed with spirituality explains true love. What is love? What does love look like? What does love feel like? How do I know if I love someone? How do I know if someone loves me? All of these questions are answered by delivering a different approach to looking at how to love God, love yourself, and love others. This book examines the physical and chemical interactions that take place in the body when associated with love. Shonda Rhimes schreibt Drehbücher für die erfolgreichsten Serien: Grey's Anatomy, Private Practice und How to Get Away with Murder sind auch hierzulande Publikumsrenner. Bloß beim Drehbuch für ihr eigenes Leben fehlt ihr der nötige Schwung: Privat ist sie schüchtern, ängstlich, menschenscheu. Bis sie eines Tages beschließt, sich zu ändern. Mit einem fi lmreifen Trick: einfach ein Jahr lang zu allem Ja sagen. Ebenso witzig und selbstironisch wie ihre TV-Serien und zugleich schonungslos ehrlich beschreibt Rhimes die große Wirkung eines kleinen Wortes, das aus ihr einen neuen Menschen macht - glücklich, selbstbewusst und 60 Kilo leichter. Die wahrscheinlich unterhaltsamste und motivierendste Aufforderung, das eigene Leben

mutiger zu gestalten! Wenn Sie Ihren Computer gerade auf Windows 10 umgestellt oder einen neuen Computer mit Windows 10 ausgepackt haben und ein zuverlässiges, umfassendes und verständliches Handbuch brauchen, dann ist dieses Buch genau richtig für Sie. Das Buch bahnt Ihnen den Weg durch das Fachkauderwelsch und deckt alles ab, was Power-User wissen müssen, inklusive der Navigation im Startmenü, des Sicherheitsmanagements und der Personalisierung der Windows-Funktionen. Sie erfahren, wie Sie Benutzerkonten für mehrere Nutzer einrichten, wie Sie ein Heimgruppennetzwerk aufbauen, in dem Sie Geräte teilen können, wie Sie maximalen Nutzen aus den Windows-Apps ziehen und wie Sie mit den üblichen Windows 10-Problemen fertig werden. Egal ob Sie Windows 10 beruflich oder privat nutzen, dieses Handbuch macht Ihnen den Umgang mit dem Computer leicht. Unternehmer, Gründer und Teams stehen täglich vor der Herausforderung: Womit soll man zuerst anfangen, worauf sich am meisten fokussieren? Und wie viele Diskussionen und Meetings sind nötig, bevor man ganz sicher die garantiert richtige Lösung hat? Die Folge ist, dass allzu oft das Projekt auf der Stelle tritt und man überhaupt nicht vorwärtskommt. Dafür gibt es eine geniale Lösung: Sprint. Die ist ein einzigartiger, innovativer und narrensicherer Prozess, mit dem sich die härtesten Probleme in nur fünf Tagen lösen lassen – von Montag bis Freitag. Der Entwickler Jake Knapp entwarf diesen Prozess bei und für Google, wo er seither in allen Bereichen genutzt wird. Zusammen mit John Zeratsky und Braden Kowitz hat er darüber hinaus bereits mehr als 100 Sprints in Firmen aus unterschiedlichen Bereichen durchgeführt. Der Sprint-Prozess bietet praktische Hilfe für Unternehmen aller Größen, vom kleinen Start-up bis hin zum Fortune-100-Unternehmen. Die Methode ist auch für alle anderen bewährt, die vor einem großen Problem stehen, schnell eine Idee testen oder einfach eine Möglichkeit schnell ergreifen wollen. Outlines specific advice as gleaned by the author throughout her successful Wall Street career, in a guide for business professionals that makes recommendations for navigating the day-to-day complexities of the workplace. 25,000 first printing. Andy Rathbone zeigt Ihnen schnell und dennoch verständlich alles Wichtige, was Sie über Windows 10 und dessen Updates wissen müssen: Erfahren Sie, was neu ist, wie Sie die neuen Funktionen nutzen und wie Sie altbekannte wiederfinden. Der Autor unterstützt Sie dabei, Ihre Daten von einem alten Computer auf einen neuen Windows-10-PC zu übertragen und Windows 10 an Ihre Bedürfnisse anzupassen. So kommen Sie mit Ihrem neuen Betriebssystem im Handumdrehen zurecht und fühlen sich schnell wieder zuhause. Discover a unique, critical-thinking approach to mastering MS Windows 10 with NEW PERSPECTIVES MICROSOFT WINDOWS 10 INTERMEDIATE. Offering unique in-depth coverage, this edition highlights the most important features and strengths in the Windows 10 Operating System, including Cortana, the new Edge browser, and new search functions. As part of the acclaimed New Perspectives Series, this intermediate edition offers proven learning features to help readers retain and apply information no matter what learning style they prefer. A dynamic Visual Overview at the beginning of each module gives you a graphic overview of content and serves as a study guide for later use. ProSkills Boxes provide information about professional skills that relate to the module's content. Troubleshoot Exercises gives readers opportunities to apply skills within a critical-thinking setting. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Virtual, hands-on learning labs allow you to apply your technical skills using live hardware and software hosted in the cloud. So Sybex has bundled Microsoft 365 Certified Associate (MCA) Modern Desktop from Practice Labs, the IT Competency Hub, with our popular MCA Modern Desktop Administrator Study Guide: Exam MD-100. Working in these labs gives you the same experience you need to prepare for the Microsoft 365 Certified Associate (MCA) Modern Desktop MD-100 that you would face in a real-life setting. Used in addition to the book, the labs are a proven way to prepare for the certification and for work in the Windows IT professional field. The new Microsoft 365 Certified Associate (MCA) Modern Desktop certification exam measures a candidate's ability to deploy Windows, manage devices and data, configure connectivity, and maintain Windows. MCA certification, sought by a growing number of employers, is an important part of any IT professional's resume. The MCA Modern Desktop Administrator Study Guide: Exam MD-100 is a must-have book for anyone preparing for certification. This clear and accurate study guide covers 100% of exam objectives—providing hands-on exercises, challenging review questions, full explanations, and real-world examples to deploy, configure, secure, manage, and monitor devices and client applications in an enterprise environment. Access to Sybex's comprehensive online learning environment—comprising a self-assessment test, a bonus practice exam, flashcards, a searchable glossary, and chapter exercise videos—is included to fully prepare for exam day. This study guide: Covers all Exam: MD-100 objectives Prepares readers to implement, install, and configure Windows 10 Reinforces comprehension and retention of central exam topics Helps readers learn new skills or upgrade existing skills to Microsoft's latest desktop client Demand for competent IT professionals is already high and continues to grow at a rapid pace. The MCA Modern Desktop Administrator Study Guide: Exam MD-100 is a valuable resource for preparing for the new Exam MD-100 and MCA certification. And with this edition you also get Practice Labs virtual labs that run from your browser. The registration code is included with the book and gives you 6 months unlimited access to Practice Labs Microsoft 365 Certified Associate (MCA) Modern Desktop Labs with 29 unique lab modules to practice your skills. Discover a unique, critical-thinking approach to mastering MS Windows 10 concepts and skills with NEW PERSPECTIVES MICROSOFT WINDOWS 10: COMPREHENSIVE. In addition to in-depth coverage of essential topics, this book highlights some of the best new features in the Windows 10 Operating System, including Cortana, the new Edge browser, and new search functions. As part of the acclaimed New Perspectives Series, this book offers proven learning features to help you absorb key information, no matter what your learning style. A dynamic Visual Overview at the beginning of each module gives you a graphic preview of content and serves as a study guide for later use. ProSkills Boxes provide information about professional skills that relate to the module's content. Troubleshoot Exercises let you apply your skills in a critical-thinking setting. Readers can trust NEW PERSPECTIVES MICROSOFT WINDOWS 10: COMPREHENSIVE for all of the MS Windows skills needed. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. The go-to MCSA prep guide, updated for Windows 10 and the new exams MCSA Windows 10 Complete Study Guide is your comprehensive resource for taking both Exams 70-698 and 70-697. Covering 100% of all exam objectives, this study guide goes beyond mere review to delve deeper into the complex topics and technologies to help you strengthen your understanding and sharpen your skills. Written by a veteran Microsoft MVP, this guide walks you through MCSA skills in context to show you how concepts are applied in real-world situations. Hands-on exercises speed the learning process and facilitate internalization, while review questions challenge and test the depth of your understanding. You also get access to the Sybex interactive online learning environment, featuring flashcards, videos, an assessment test, and bonus practice exams to face exam day with confidence. The MCSA certification process has changed; Exam 70-698 tests your skills in installing and configuring Windows 10, and then Exam 70-697 gauges your abilities in configuring Windows devices. This book is your ideal companion to study for both exams. Study 100 percent of the objectives for Exams 70-698 and 70-697 Apply your knowledge with hands-on exercises Test your skills with challenging review questions Access videos, electronic flashcards, a searchable glossary, and bonus practice exams The demand for qualified Windows 10 professionals will be high, as more than half of the corporate user base that skipped Windows 8/8.1 is expected to adopt Windows 10. If you want the skills that are in demand, you need to get certified; if you're ready to get serious about the exam, MCSA: Windows 10 Complete Study Guide is the resource you shouldn't be without. Discover a unique, critical-thinking approach to mastering Windows 10 concepts and skills with NEW PERSPECTIVES MICROSOFT WINDOWS 10: COMPREHENSIVE. In addition to in-depth coverage of essential topics, this book highlights some of the coolest new features in the Windows 10 Operating System, including Cortana, the new Edge browser, and new search functions. As part of the acclaimed New Perspectives Series, this complete edition offers proven learning features to help you absorb key information, no matter what your learning style. A dynamic Visual Overview at the beginning of each module gives you a graphic preview of content and serves as a study guide for later use. ProSkills Boxes provide you with information about professional skills that relate to the module's content. Troubleshoot Exercises let you apply your skills in a critical-thinking setting. Trust NEW PERSPECTIVES MICROSOFT WINDOWS 10: COMPREHENSIVE for all of the MS Windows skills you need. John P. Kotters wegweisendes Werk Leading Change erschien 1996 und zählt heute zu den wichtigsten Managementbüchern überhaupt. Es wurde in zahlreiche Sprachen übersetzt und millionenfach verkauft. Der Druck auf Unternehmen, sich den permanent wandelnden internen und externen Einflüssen zu stellen, wird weiter zunehmen. Dabei gehört ein offener, aber professionell geführter Umgang mit Change-Prozessen zu den Wesensmerkmalen erfolgreicher Unternehmen im 21. Jahrhundert und zu den größten Herausforderungen in der Arbeit von Führungskräften. Einer der weltweit renommiertesten Experten auf diesem Gebiet hat basierend auf seinen Erfahrungen aus Forschung und Praxis einen visionären Text geschrieben, der zugleich inspirierend und gefüllt ist mit bedeutenden

Implikationen für das Change-Management. Leading Change zeigt Ihnen, wie Sie Wandlungsprozesse in Unternehmen konsequent führen. Beginnend mit den Gründen, warum viele Unternehmen an Change-Prozessen scheitern, wird im Anschluss ein Acht-Stufen-Plan entwickelt, der Ihnen hilft, pragmatisch einen erfolgreichen Wandel zu gestalten. Wenn Sie wissen möchten, warum Ihre letzte Change-Initiative scheiterte, dann lesen Sie dieses Buch am besten gleich, sodass Ihr nächstes Projekt von Erfolg gekrönt wird. Ralf Dobelli, getabstract.com Leading Change is simply the best single work I have seen on strategy implementation. William C. Finnie, Editor-in-Chief Strategy & Leadership Leading Change ist ein weltweiter, zeitloser Bestseller. Werner Seidenschwarz, Seidenschwarz & Comp. Carla Harris is one of the world's most senior Black women in global finance. Highly successful and respected, in her first book Expect to Win she shares advice, tips, and strategies for surviving in any workplace environment. While climbing the corporate ladder, Harris had her own missteps and celebrated numerous victories. She vowed that when she reached senior management, and people came to her for advice, she would provide them with the tools and strategies honed by her experience. "Carla's Pearls" have become the centerpiece for her many speeches and television appearances. Now, Carla shares these valuable lessons, including: · Authenticity: The Power is You · The Ninety-Day Rule · Perception is the Copilot to Reality · The Mentor, the Sponsor, the Adviser: Having Them All · Leverage Your Voice · Balance is a Necessity: Use Your Passions to Achieve It · Expect to Win: Show Up with Your Best Self Every Day Expect to Win is an inspirational must-read for anyone seeking battle-tested tools for fulfilling their true potential. Сексизм на работе? Добро пожаловать в «Феминистский бойцовский клуб»! Мужчины инстинктивно просят женщин конспектировать встречи, принимая их за секретарш. Личная жизнь сотрудника-женщины всегда интересует работодателя больше, чем сотрудника-мужчины: «Вам уже 25, вы замужем, в декрет собираетесь?» Женщинам часто приходится быть в два раза круче и безупречнее, чем мужчинам, чтобы добиться успеха. Хватит это терпеть – пора вступать в Феминистский бойцовский клуб! Джессика Беннетт, первый редактор в The New York Times, пишущий про гендерные проблемы, в своей книге говорит о тонком сексизме и предвзятости, которые влияют на распределение власти на рабочих местах. Ее книга, полная искрометного и беспощадного юмора, научит вас: • бороться с сексизмом на работе, • идентифицировать «врага» и давать отпор, • перестать саботировать свой успех, • основать собственный Феминистский бойцовский клуб для победы в войне с неравенством! Содержит нецензурную брань! В формате PDF A4 сохранен издательский макет. Der Spiegel-Bestseller Platz 1! Das Geheimnis des Erfolgs: »Die 1%-Methode«. Sie liefert das nötige Handwerkszeug, mit dem Sie jedes Ziel erreichen. James Clear, erfolgreicher Coach und einer der führenden Experten für Gewohnheitsbildung, zeigt praktische Strategien, mit denen Sie jeden Tag etwas besser werden bei dem, was Sie sich vornehmen. Seine Methode greift auf Erkenntnisse aus Biologie, Psychologie und Neurowissenschaften zurück und funktioniert in allen Lebensbereichen. Ganz egal, was Sie erreichen möchten – ob sportliche Höchstleistungen, berufliche Meilensteine oder persönliche Ziele wie mit dem Rauchen aufzuhören –, mit diesem Buch schaffen Sie es ganz sicher. »Mit der Wim-Hof-Methode erwachst du zu deiner inneren Quelle von Kraft und Erfüllung. Du wirst feststellen, dass du dein Schicksal selbst in die Hand nehmen kannst.« Wim Hof Er saß knapp zwei Stunden in einem Eisbad, bestieg den Kilimandscharo lediglich in Shorts und Schuhen und lief bei minus 20 Grad einen Halbmarathon barfuß durch arktische Eisfelder: Wim Hof ist davon überzeugt, dass er kein Ausnahmefall ist – jeder Mensch kann das scheinbar Unmögliche schaffen! Leidenschaftlich und fesselnd schildert Wim Hof seinen Weg zum weltbekannten »Iceman« und legt erstmals umfassend seine revolutionäre Methode dar. Diese basiert auf drei Säulen: die Kraft der Kälte, bewusstes Atmen und Mentaltraining. Die Wim-Hof-Methode wird weltweit an acht Universitäten wissenschaftlich begleitet. Neueste Forschungserkenntnisse und erstaunliche Erfahrungsberichte zeigen, dass sie bereits innerhalb weniger Tage die Gesundheit entscheidend verbessert: Sie stärkt das Immunsystem, steigert die Stressresistenz, verbessert das Schlafverhalten und ermöglicht höhere sportliche und mentale Leistungen. Ob jung oder alt – jeder kann die Wim-Hof-Methode anwenden und Zugang zu ungeahnten Energiequellen erschließen, Selbstheilungskräfte aktivieren und innere Grenzen sprengen. Eine Highschool, ein Toter, vier Verdächtige ... An einem Nachmittag sind fünf Schüler in der Bayview High zum Nachsitzen versammelt. Bronwyn, das Superhirn auf dem Weg nach Yale, bricht niemals die Regeln. Klassenschönheit Addy ist die perfekte Homecoming-Queen. Nate hat seinen Ruf als Drogendealer weg. Cooper glänzt als Baseball-Spieler. Und Simon hat die berühmte Gossip-App der Schule unter seiner Kontrolle. Als Simon plötzlich zusammenbricht und kurz darauf im Krankenhaus stirbt, ermittelt die Polizei wegen Mordes. Simon wollte am Folgetag einen Skandalpost absetzen. Im Schlaglicht: Bronwyn, Addy, Nate und Cooper. Jeder der vier hat etwas zu verbergen – und damit ein Motiv... Karen M. McManus bei cbj & cbt: 1. One Of Us Is Lying 2. Two Can Keep A Secret 3. One Of Us Is Next 4. The Cousins Alle Bücher können unabhängig voneinander gelesen werden. Being an Amazon FBA seller can be very lucrative. There are examples of sellers that are making thousands of dollars every month selling their products on Amazon. Amazon is the largest online retailer in the world and all of their websites receive a ton of traffic. There is a ready-made market for you to take advantage of. A lot of new Amazon FBA sellers do not get it right and end up giving up. They do not make the sales that they desire and end up losing a lot of money. We do not want this to happen to you so in this special report we will reveal the 10 secrets for Amazon FBA success. Influence is power. What does a woman need to lead well in today's competitive work environment? If you think it's a coercive, "power over" style of leadership, think again. Influence Starts with "I": A Woman's Guide for Unleashing the Power of Leading from Within and Effecting Change Around You outlines how to be a more effective leader by tapping into the authentic "I" within you to cultivate "power with" others and effect change around you. Influence skills are important ingredients to effective leadership in today's complex organizations and institutions. In her latest title, author and leadership coach Jeanne Porter King provides a guide for developing the personal side of leadership. This guide helps you to -Identify your leadership purpose -Develop an influence mindset -Use your power strategically -Negotiate gender barriers -Build your support system, and more Reflective exercises and questions allow you to readily apply what you've learned and build your plan for growth. Every existing and emerging woman leader needs to carve out the space and time to do the inner work on their leadership. Whether you work in a corporate setting or a nonprofit organization, you have what it takes to lead from within and influence positive change around you. Have you ever wondered why some coaches and athletes almost always win? Did you know that winning is based on time tested principles that can be learned? Would you like to discover proven principles for winning in competitive sports that you can use today to win more games? In How to Win at Sports: 10 Proven Principles Marines Use to Win in Battle, Lynden Gwartney shares the results of his research into the minds of winners in sports and military strategy. A doctoral candidate in the field of Sports Coaching Lynden reveals the secrets hundreds of thousands of athletes, from high school to the pros, have used to become champions in their sport. Through examples from Marine Corps history and analysis of the world's top athletes and coaches-as well as thirty years of experience as an athlete and coach-Lynden reveals the concepts that all champions use to gain an advantage over their opponents. You'll discover: How to score more points quickly and easily How to create gaps in any defense to open more scoring opportunities How to build team synergy and get everyone working together How to reduce the amount of points scored against you How to improve your consistency and decision making And much more . . ." Hat nicht jeder von uns schon einmal jene Menschen bewundert, denen scheinbar alles zufliegt? Sie kommen auf Partys mit jedem mühelos ins Gespräch und schwingen aus dem Stand druckreife Reden in großer Runde. Sie haben die besten Jobs, die interessantesten Freunde und feiern die tollsten Partys. Dabei sind sie bestimmt nicht klüger oder sehen besser aus als wir. Nein! Es ist ihre besondere Art, mit anderen ins Gespräch zu kommen und auf sie zu- und einzugehen und das kann jeder lernen. Leil Lowndes einfache und wirkungsvolle Tricks öffnen die Tür zum Erfolg in allen Lebensbereichen in Liebe, Leben und Beruf. Witzig und intelligent vereint dieses Buch spannende Beobachtungen menschlicher Schwächen mit unschlagbaren Kommunikationsstrategien. 92 einfache Wege zum Erfolg in jeder Lebenslage.

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